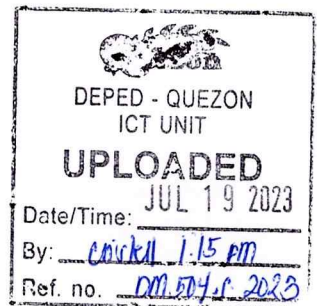




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



17 July 2023

DIVISION MEMORANDUM
DM No. 504, s. 2023

PRESENTATION OF THE DIVISION RESEARCH AGENDA TO THE DISTRICT RESEARCH COORDINATORS

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
District Research Coordinators
All Others Concerned

1. To institutionalize local guidelines anchored on DepEd Order No. 16, s. 2017; DO 39, s. 2016; and DO 13, s. 2015, SDO Quezon organized different committees in the schools, districts, and Division Office to promote the culture of research in Quezon province by implementing a research program and varied strategies.
2. Thus, to inform the participants of recent developments in research management for further improvement of processes in the Division, the Planning and Research (PAR) Section will present the research agenda on July 25, 2023, 8:30 a.m. – 12:00 p.m. at the Division Training Center.
3. Expected participants are the District Research Coordinators and the SDRC Secretariat. The first meal to be served is a morning snack and the last meal is lunch. Please see the Enclosure for the Indicative Program of Activities.
4. Cost for food during the activity shall be charged against the Division MOOE while traveling expenses of field participants shall be charged against the school MOOE or other local funds, subject to the usual accounting and auditing procedures.
5. Immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

parord/07/17/2023

DEPEDQUEZON-TM-SDS-04-009-003



“Creating Possibilities, Inspiring Innovations”

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



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[Enclosure to DM No. 504, s. 2023]

Indicative Program of Activities

Time	Activity/Content	Persons Responsible
8:30 – 9:00 a.m.	Registration	Mary Joyce Salamat-Montaña <i>SDRC Secretariat/HRD EPS-II</i> Marbin Jeramil D. Fragata <i>SDRC Secretariat/PO-III</i>
9:00 – 9:20 a.m.	Preliminaries: AVP (Nationalistic Song, CALABARZON March) Prayer	Wilbert B. Porteza <i>IT Officer</i> Regina V. Marino <i>HRD SEPS</i>
	Welcome Remarks	Herbert D. Perez <i>SDRC Chair/ASDS</i>
	Inspirational Message	Rommel C. Bautista, CESO V <i>SDRC Adviser/SDS</i>
	Statement of Purpose	Elizabeth M. De Villa <i>SDRC Co-Chair/SGOD Chief</i>
Discussion		
9:20 – 9:40 a.m.	DepEd Policies on Research Management	Oscar R. Duma Jr. <i>Research Focal Person/SEPS</i>
9:40 – 10:15 a.m.	Composition of Research Committees, and Roles & Responsibilities	
	Research Priorities	
10:15 – 10:30 a.m.	Workflow of Research Review and Approval	
10:30 – 11:20 a.m.	Templates for Research Management: An Overview	
11:20 – 11:40 a.m.	Way Forward in Research Management	
11:40 – 11:45 a.m.	Closing Remarks	Raul R. Agaran <i>SDRC Secretariat/EPS-SGOD</i>
11:45 – 12:00 p.m.	End-Program Evaluation Photo Documentation	Maria Bernadit M. Tupas <i>SMME EPS-II</i>
-	Program Facilitation	Leah A. Perez <i>SDRC Secretariat/PDO I</i>

-Nothing follows.

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